HNJ2030 Coordinating Committee

MEETING MINUTES               APRIL 30, 2019

ATTENDANCE

• Maria Baron, Loretta Kelly, Yannai Kranzler, Marisol Meyer, Amanda Medina-Forrester
• Via phone: Alison Shippy
• Excused: Kaitlyn Woolford

OLD BUSINESS

HNJAC RECRUITMENT

• 48 applicants as of 4/30/19 8:00 am   (Note: 50 applicants by the end of the day)
• Application link removed from website at about 12:30 pm 4/30/19
• Voted unanimously to offer positions to our top 2 choices now
• Remaining applicants will be grouped by organization type (hospital, academia, etc.) and then a choice will be made from each sector.
• Discussed contacting authors of RWJF’s 4/17/19 “Building a Culture of Health: A Policy Roadmap to Help All New Jerseyans Live Their Healthiest Lives” to gauge interest in joining HNJAC.  (Note: Lead author is former HNJAC member and was on the email distribution list when application was first posted but did not apply.)

NEW BUSINESS

TOPIC ACTION COMMITTEES

• Internal recruitment should primarily be from the top down, but we want all employees to be aware that HNJ2030 is coming so they can reach out to their supervisors to request inclusion on a TAC and/or be aware that they may be tapped by their supervisors to participate.
• Need a written description of TAC chair and member duties and skills to distribute to senior staff

WEBSITE AND DATA TRACKING

• HNJ2020 website will continue as is through close-out of HNJ2020 (probably in 2023)
• New HNJ2030 website will launch as soon as it’s ready and will include:
  o New data tracker that will probably be fed from NJSHAD
  o Links to HNJ2000, 2010, and 2020 reports; CHNAs and CHIPs; Healthy People; tools/resources; meeting minutes; updated info similar to what’s on the HNJ2020 site; etc.
HIT is working in-house on a new performance management system that may be useful for tracking HNJ objectives, but little is known about it at this point.

**ACTION ITEMS**

- Group remaining HNJAC applicants by sector
- For those who haven’t already, review HNJAC applications and begin making decisions
- Make parts of HNJ2030 SharePoint viewable by all DOH employees

**AGENDA FOR NEXT MEETING**

- Select remaining HNJAC members