ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alycia Bayne</td>
<td>Kwaku Gyekye</td>
<td>Victoria Brogan</td>
</tr>
<tr>
<td>Alysia Mastrangelo*</td>
<td>Marissa Davis</td>
<td>Maria Baron (HNJCC)</td>
</tr>
<tr>
<td>Bageshree Cheulkar</td>
<td>Megan Avallone</td>
<td>Yannai Kranzler (HNJCC)</td>
</tr>
<tr>
<td>Diane Hagerman</td>
<td>Sherry Dolan</td>
<td></td>
</tr>
<tr>
<td>Jeanne Herb</td>
<td>Tyree Ordein</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>*via phone/Zoom</td>
</tr>
</tbody>
</table>

REFINE TOPIC AREAS

1. Many items can go in more than one TA depending on how the issue is approached
3. More refinement and/or wordsmithing may be necessary

TOPIC AREA RATIONALE

1. Background:
   a. The HP/HNJ2020 way, PHAB guidance, review of similar initiatives
   b. Result: small number of broad topic areas that address upstream factors rather than outcomes
2. For each Topic Area:
   a. Description of what’s included based on Topic Area Descriptions (post-Nov 7 HNJAC mtg).xlsx and Proposed Topic Areas 11-22-19.pptx
   b. Why those were chosen
   c. Why other approaches were not selected
3. HNJCC will write 1-2 page summary
4. HNJAC volunteers to write in-depth rationales?
   a. Jeanne agreed to do Climate
   b. We can use the SHIP equity chapter

TOPIC AREA DEVELOPERS AND ACTION TEAMS

1. Topic Area Developers:
   a. TADs will decide what issues will be the focus of each TA
   b. 8-12 members per TA (including 1 or 2 DOH members)
   c. By invitation only
   d. Encouraged to join the corresponding ACT
2. Action Teams:
   a. ACTs will decide on 4-5 SMART objectives per TA
   b. Find, write, track, and carry out action plans for the decade
3. Recruitment:
a. Reviewed about 60 potential candidates
b. Decided we need more suggestions.
c. Rearrange existing list of candidates into TAs so we can see where there are gaps and send out to HNJAC.
d. HNJAC members will continue to send suggested candidates to Healthy.NJ.

**FUTURE HNJAC MEETING SCHEDULE**

1. Dates are set through April 8, 2020.

*See meeting slides for details.*